

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Work Session
April 18, 2023*

A work session of the Board of Trustees of Hagerstown Community College was held on Tuesday, April 18, 2023, in the Career Programs Building Room 211 and 213, beginning at 12:00 pm. In attendance:

Board Members

Austin Abraham
Carolyn Brooks
James S. Klauber, Secretary / President
Paula Lampton, Vice Chair
Thomas Newcomer
L. William Proctor, Jr., Chair
Gregory Snook
John Williamson

HCC Affiliates

Eric Byers – Director of Public Safety
Jennifer Childs – Executive Director, Human Resources
Fonda Franklin – Manager, Human Resources (Zoom)
Rebecca Shives – Recording Secretary

Others via Zoom

Mike Coan – Vice President, Employee Benefits Advisor, PSA Financial
Jennifer Dotzel – Senior Benefits Consultant, PSA Financial
Kelly Hartnett – PSA Advisor

Call to Order

Chair Proctor presided and convened the work session at 12:05pm.

Policy Review

Policy 8042 – Hazard Communication Plan

Director Byers discussed the Hazard Communication Plan that is mandated by OSHA. The Trustees asked questions pertaining to if they college has had this policy or incidents in the past.


Benefits Presentation

Mike Coan, Jen Dotzel, and Kelly Harnett shared a presentation on the 2023 Medicare Retiree Carve-Out Summary and how that would affect pricing of benefits at HCC. The Trustees asked questions and decided to discuss these options more at a later time.

Adjournment

There being no further business or discussion, the work session was adjourned at 1:16 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'J. S. Klauber', written over the printed name.

James S. Klauber, PhD
President/Secretary